



St. Mary's Little Lamb's Carer and Toddler Group

Rules and Guidelines

Who we are and what we do!

Little Lambs is a parent and toddler group that opened in 2006 and is run by volunteers from St. Mary's Church, Haughton Green.

We aim to provide an exciting, safe, friendly, and fun environment for children and their carers to socialize, play, interact and enjoy themselves with a variety of play activities. We provide safe, clean, appropriate and child friendly equipment for all pre-school children. Through some of the play, craft, stories, and song we also share the love of Jesus Christ and celebrate the Christian festivals throughout the year.

At the end of the session, we ask that all toys be returned to how they were found at the start. Whilst at Little Lambs, you are responsible for your belongings, please ensure that your valuables are kept safe at all times. Please note the Little Lambs staff and volunteers will not be responsible for your belongings.

Re-opening

Price of the Session

Attendance for our Little Lambs sessions are priced at £1.50 per family group or £2.00 for childminders with more than 1 family group.

Opening Times

Wednesday 12:30-2pm, Thursday 10-11:30am & Friday 10-11:30am.

Signing-up

upon re-opening, we will be running through a pre-booking only system. To start off with, we will only be allowing **6 parents/carers to access each session**. This is to enable everyone who wishes to attend to do so in a fair and safe manner, whilst adhering to social distancing in the space available. The Little Lambs staff team will be in addition to these numbers. We want to keep everyone as safe as possible and we aim to gradually increase our maximum capacity. The Little Lambs leader (**Jo**) will provide the link for sign-up to our sessions on the Little Lambs Facebook page. This will provide access to the dates for all upcoming sessions that month. Please sign-up to all dates you are available and we will confirm a place for you to attend, at least one of your requested dates. Please wait to receive confirmation, as you will not be able to attend a session without it.

Registration Form

Please note that in order for us to keep in compliance with GDPR laws, we require you to please complete a 'Registration Form' for yourself and on behalf of your child(ren), before attending our sessions. Due to the Coronavirus pandemic, we felt that it would be safer for us to transfer our 'Registration Form' to an online platform (ChurchSuite). You can again find the link for this on the Little Lambs Sign-up page, or contact Jo (if unavailable please leave a message and she will get back to you).

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Responsibilities

An appropriate carer must accompany all children. Your child remains the responsibility of you or your chosen carer at all times. Little Lambs cannot take any responsibility for any accidents that occur on the premises. Your child(ren)'s behaviour is the responsibility of the parent/carers in charge.

Food and Drink

We are not able to provide snacks and drinks due to COVID regulations. We do however encourage parents/carers to bring their own to the session. Due to possible nut allergies we ask that these are avoided from snacks. Please ensure that you clean up after yourself and take all you bring with you.

Allergies

Please ensure that we are made aware of any allergies your child has i.e. plasters, paints, cleaning products etc.

First Aid

Whilst every care is taken to ensure the children's safety, it is ultimately the responsibility of the carer to ensure that their child is safe. There is a fully stocked first aid kit located in the kitchen. All incidents requiring first aid will be recorded. A Little Lambs staff member (with First Aid training) will be available to help with first aid, upon your request.

Fire Drill and Procedure

In the event of a fire, a whistle will be blown, and all children and carers will leave via the nearest available Fire Exit (these will be sign posted). We will assemble at the rear wall of the car park where a register will be taken. It is essential that all the children and adults are signed into the register at the beginning of each session. Please note that pram users need to leave adequate access to the fire exits.

Photographs

From time to time, we will take photographs of the children to use in church, on the church website, on the Little Lambs/St. Mary's Facebook page, in local papers or for display in the church and community. Please state your consent for photo's of you and/or your child to be take and used by St. Mary's Little Lambs, in the '**Registration Form**'. For more information, please read our '**Little Lambs Photo and Video Policy**' (on the website).

Volunteers

All our volunteers are police checked and have received child protection training. They cannot accept responsibility for looking after your children. St. Mary's Child Protection and Safeguarding Policy will be adhered to at all times.

Toys

Whilst every care is taken to check and clean the toys on a weekly basis, please hand any toys that are not in a satisfactory condition to a volunteer. Please try to ensure as much as possible that your child plays with toys that are appropriate to their age group.

Crafts

Any craft materials that are used are suitable for the children's use. However, glue and paint are used on a regular basis. The messier the better! Please make sure your child is well supervised at all times.

Outdoor Area

If your child/ren chooses to play outside, please make sure they are supervised especially around the trees. Please note, sun cream is available if your child needs it – however you must apply the cream!

Carpark

Parking in the church carpark is entirely at your own risk. The carpark does get full quite often and those who arrive later, park in the centre. Please come and tell us if a car is blocking your exit....do not try and squeeze past it – we will arrange for the owner to move the car. We have had an incident of someone scraping a car and then driving off without informing the owner.....please ask us to shout out if you are blocked in! If the carpark is full, please park carefully on the main road at the top of Meadow Lane. Please be aware of any children that may be in the carpark.

Prayer

If you would like to talk in confidence with; or would like us to pray for you or with you over any issue on your mind, please approach one of the helpers who would be very willing to listen and pray for you. If you have any further questions, comments or suggestions, please see a volunteer, or contact Jo Hartigan on 07593283690.

Further Information

God Bless you and your lovely Little Lambs.